

## **INTRODUCTION**

This five-day highly interactive Lead Auditor course is ideal for those seeking to develop their professional auditing skills in planning, implementing and reporting effective audits in health and safety and provides an in-depth understanding of the Occupational Health and Safety Assessment Series (OHSAS) 18001:2007 model. This course is registered with the International Register of Certificated Auditors (IRCA).

It is a legal responsibility for a company to have developed its health and safety policy and arrangements. Many companies who are keen to progress beyond legal compliance and improve the way their health and safety system operates are now turning to OHSAS 18001:2007 as their method of choice and as a means of demonstrating the systems credibility to existing and potential customers and to other interested parties.

## **DURATION**

5 Days, 08.30 – 18.00 (days 1-4) 08.30 – 14.00 (day 5)

## **WHO SHOULD ATTEND?**

This course is invaluable for health and safety professionals who wish to develop their auditing skills. It is particularly useful for those people who regularly assess the health and safety performance of 2<sup>nd</sup> and 3<sup>rd</sup> parties. It is beneficial for any health and safety practitioner with a responsibility to design, implement and manage a quality management system that meets the requirements of OHSAS 18001:2007.

## **COURSE OBJECTIVES**

To develop delegates' understanding of the principles of Health and Safety Management, requirements of OHSAS 18001:2007, and to help to develop delegates' understanding of different types of audit and the practical skills required to plan, execute and report health & safety management systems audits.

## **COURSE CONTENT**

- Occupational Health & Safety Awareness
- Emergency preparedness
- Occupational Health & Safety Policy Statement
- Auditor skills and registration
- Overview of Health and Safety legislative requirements
- Auditing techniques
- Risk assessment methods (including HAZOP & HAZAN)
- Audit case study and role-play
- Roles and Responsibilities of auditors and audit leaders
- Nonconformity categorisation and reporting
- Audit planning, execution, reporting and follow-up

## **WHAT ARE THE BENEFITS?**

The course is designed not only to help people perform effective and value-adding audits, but also to develop delegates wider understanding of the OHSAS health and safety management systems design and implementation. Successful completion of the course and the achievement of the 70% pass mark will satisfy the training requirements for those wishing to register as auditors or lead auditors with IRCA.

## **IN – HOUSE COURSES**

Offering better value for money, they can be designed to closely match your specific requirements.

## **STYLE OF DELIVERY AND COURSE LEADERS**

Our course leaders have a background in health and safety as well as being qualified, registered and experienced auditors. They have extensive knowledge across a wide range of sectors including manufacturing, finance, pharmaceuticals, local and national government.

## **CERTIFICATION**

Delegates successfully completing the course, including examination, will be awarded an IRCA registered certificate.

**IRCA A17139**

